

## **Continual Analysis & Surveillance System (CASS) Analyst**

The position reports to the Manager of CASS.

Scheduled 40.0 hour work week /Monday through Friday 7:00 Am to 4.00Pm.

### **Duties and responsibilities will be as follows:**

- 1.Data Collection, Numerical Analysis and Action Log Reporting System.  
Conducting analysis of aircraft maintenance squawks, pilot reports, component usage/repair and delay/cancel data.
- 2.Using this data to establish maintenance trends both negative and positive.
- 3.Monitors and maintains fleet reliability by developing corrective action programs for chronic or repetitive problems.
- 4.Maintain and monitor action logs initiated by the ensure corrective actions are implemented.
5. Analyze performance data to identify corrective items through trend and root cause analysis.
- 6.Review all operational data collected in CASS to assure proper ATA coding of information.
- 7.Attends CASS meetings, records minutes, action items and generates reports.
- 8.Generates company discrepancy documents as directed by the Manager of CASS.

### **Qualifications:**

1. High School Diploma – Some College preferred.
2. Auditing/Prior CASS Experience Preferred.
3. Proficiency in Microsoft Word & Excel

### **Required Training:**

1. Company General Maintenance Manual Training
2. Other courses designated by the Manager of CASS

### **Rate of Pay:**

\$14.00 - \$16.00 per hour